新学位办〔2018〕2号

关于开展2018年新增本科专业学士学位

授权审核工作的通知

有关本科高校：

按照国务院学位委员会授权，根据《关于加强我区学士学位工作的意见》（新学位〔2007〕3号），现就做好自治区2018年学士学位授权增列审核工作通知如下：

1. 审核范围

依照《高等学校本科专业设置规定》，经正式批准招生且目前未获学士学位授予权的本科专业，于2018年有应届本科毕业生，可申请增列为学士学位授权专业。

二、审核标准

（一）学校党委和行政，认真贯彻党的教育方针，高度重视本科教学工作，学科专业建设投入力度大，成效好；

（二）教育教学管理规章制度健全，相关文件齐备；

（三）师资队伍建设效果好，专业教师队伍结构比较合理，硕士学位以上人员占有较高比例；

（四）能开出所设置的全部本科专业课程，其中绝大多数课程由讲师以上职称的教师讲授，教学效果和质量较好；

（五）能按教学计划开出培养方案所列出的实验、实习课程，实验条件、教学条件（含图书、网络等）较好；

（六）由讲师以上职称的教师指导学生做毕业论文（设计）或其它毕业实践环节；

（七）教育教学质量监控措施严格，保障有力。

三、审核程序

自治区学位办组织专家评议组按照审核标准，采取会议审查和实地评审相结合的方式，对申报专业的定位、课程建设、师资队伍建设、教学情况、人才培养和管理工作等方面进行评议。自治区学位委员会根据专家评议组的意见，审核学士学位授予权，增列学士学位授予专业。学校已提出申报但审核未予增列的专业，不得行使学士学位授予权。

四、申报材料要求及报送时间

申请增列学士学位授予专业，需填报如下材料：

（一）《申请学士学位授权专业申报表》（见附件1）一式7份；

（二）《申请学士学位授权专业汇总表》（见附件2）一式1份；

（三）各项管理、考核制度、学士学位授予工作细则、教学大纲、培养方案以及本科专业批准备案文件复印件等材料，按顺序装订成册，一式1套。

上述申报材料须经学校学术委员会审核后，2018年4月28日前报送至自治区学位办，同时提交电子版。

五、其他事项

专家评议组将视情况到各有关高校实地考察，时间另行通知。为不影响学校本科毕业生学士学位授予工作，自治区学位办将在5月下旬公布审核结果。

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电子邮箱：xjxwb@163.com。

附件：1.申请学士学位授权专业申报表

2.申请学士学位授权专业汇总表

新疆维吾尔自治区学位委员会

办 公 室

2018年4月9日

附件1：

申请学士学位授权

专业申报表

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| 学科门类 |  |
| 门类代码 |  |
| 专业名称 |  |
| 专业代码 |  |
| 批准时间 |  |
| 单位名称 |  |
| 单位代码 |  |

**新疆维吾尔自治区学位委员会办公室**

**年 月 日填**

填 表 说 明

一、封面“学科门类、门类代码、专业名称、专业代码”按照《普通高等学校本科专业目录(2012年)》调整后的学科、专业名称及代码填写。

二、I：“专业简况与自评”按照栏中所列项目简明扼要反映情况和自评结果，字数限制在1500字内。

三、II-1：“实验室情况”中专业实验室名称栏，内容多时，可另加附页。“实习实践条件”要反映本专业的固定实习基地数及其建设情况；近三年实习实践经费投入、组织保障与实施方式等。

四、III：“师资队伍情况”专业课教师详细情况，限填本教研室（系、所）在编的教师。“兼职” 指非本单位人员。

五、IV-3：“在研项目情况”、V-1：“教学计划”、V-3：“专业课”、Ⅵ-2： “学生参加校级以上各种竞赛活动及获奖情况”可单列，作附件说明。

六、V-4：“毕业论文（或毕业设计）情况”中，“毕业设计（论文）题目”须在应届毕业生毕业当年三月中旬选定，填写时若当页不够可另加页。

七、除另有说明外，所填内容的时间截止为该专业有应届本科毕业生当年的二月底。

八、除已规定的栏目外，一律不得另加附页。

九、本表填写内容必须属实，字迹要端正、清楚。打印字体根据实际可选择宋体或仿宋体。

十、本表经审查填写内容无误后，用A4纸打印，A3纸复印，骑马装订。

十一、本表封面之上，不得另加其他封面。

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| **Ⅰ 专业简况与自评（专业定位、课程建设、师资队伍、教学条件及教学情况、科学研究、人才培养和教学管理工作等）** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Ⅱ 教学设施情况** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Ⅱ-1 实验室情况** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 专业实验室名称 | | | | | | 专业实验室面积（M2） | | | | | | | | | 设备数（台） | | | | | | 设备价值（万元） | | | | | |
| 共 计 | | | | | |  | | | | | | | | |  | | | | | |  | | | | | |
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| **Ⅱ-2 实习实践条件** | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Ⅱ-3 本专业图书资料情况** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 藏书量（万册）（含电子读物） | | | | | | | | | | 中文 | | |  | | | | | | | | | | | | | |
| 外文 | | |  | | | | | | | | | | | | | |
| 拥有期刊数（种）（含电子读物） | | | | | | | | | | 中文 | | |  | | | | | | | | | | | | | |
| 外文 | | |  | | | | | | | | | | | | | |
| 近3年图书文献资料购置经费（万元） | | | | | | | | | |  | | | | | | | | | | | | | | | | |
| **Ⅲ 师资队伍情况** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Ⅲ-1 总体情况** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 年龄结构 | 专业技术职务 | | | | | 人数合计 | | | | | 35岁  以下 | | | | 36至  45岁 | | 46至  55岁 | | | | 56至  60岁 | | | | | 61岁  以上 |
| 教授（或相当专业技术职务者） | | | | |  | | | | |  | | | |  | |  | | | |  | | | | |  |
| 副教授（或相当专业技术职务者） | | | | |  | | | | |  | | | |  | |  | | | |  | | | | |  |
| 讲师（或相当专业技术职务者） | | | | |  | | | | |  | | | |  | |  | | | |  | | | | |  |
| **Ⅲ-2 专业课教师详细情况** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓 名 | | 性别 | | | 出生年月 | 职 称 | | | 最高  学位 | | | | | 授学位单位名称 | | | | | 获最高学位的专业名称 | | | | | | 是否  兼职 | |
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| **Ⅳ 科学研究** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Ⅳ-1 近3年科研总体情况（含教学研究与教学成果）** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 科研经费  （万元） | | | 出版专著  （含教材）部 | | | | 发表学术  论文（篇） | | | | | | 获奖成果  （项） | | | | | 鉴定成果  （项） | | | | | 专 利  （项） | | | |
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| **Ⅳ-2 主要科研成果** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 成果（获奖项目、论文、专著）名称 | | | | | | | | | 获奖名称、等级或鉴定单位，发表刊物，出版单位，时间 | | | | | | | | | | | 姓 名 | | | | 署名次序 | | |
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| **Ⅳ-3 在研项目情况** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 主要项目名称 | | | | 项目来源 | | | | 起讫时间 | | | | 科研经费  （万元） | | | | 姓 名 | | | | | | 承担工作 | | | | |
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| **Ⅴ 教学情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Ⅴ-1 公共基础课** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 课程名称 | | | | | | 课时 | | 授课教师 | | | | | | 课程名称 | | | | | 课时 | | | | 授课教师 | | | | | | |
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| **Ⅴ-2专业主要课程** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 课程名称 | | | | | | 课时 | | 授课教师 | | | | | | 课程名称 | | | | | 课时 | | | | 授课教师 | | | | | | |
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| **Ⅴ-3实践教学（含实验、实习课）** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 课程名称 | | | | | | | 课时 | 授课教师 | | | | | | 课程名称 | | | | | | 课时 | | | | 授课教师 | | | | | | |
| 姓 名 | | | | 职 称 | | 姓 名 | | | | 职 称 | | |
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| **Ⅴ-4毕业论文（或毕业设计）情况（可另加页）** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 学号 | | 姓 名 | | | | | | 毕业设计（论文）题目 | | | | | | | | | 指导教师 | | | | | 职 称 | | | | | | 备 注 | | |
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| **Ⅵ 学生情况（本专业）** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Ⅵ-1 基本情况统计** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 类 别 | | | | 在校生人数 | | | | | | | 当年招生人数 | | | | | | | 今年毕业人数 | | | | | | | 已毕业人数 | | | | | |
| 本 科 | | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | | | | |
| 专 科 | | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | | | | |
| 成职教 | | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | | | | |
| 总 计 | | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | | | | |
| **Ⅵ-2 学生参加校级以上各种竞赛活动及获奖情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 竞赛活动名称 | | | | | | | | 级别 | | 学生参加情况 | | | | | | 获奖情况 | | | | | | | | | | 备注 | | | | |
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| **Ⅶ 管理情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Ⅶ-1 有关教学、学生管理规章制度及执行情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Ⅶ-2 学生管理队伍基本情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓名 | | | 性别 | | 出生年月 | | | | 职称 | | | | 最高学位 | | 授学位单位名称 | | | | | | 获最高学位的专业名称 | | | | | | | | 是否  兼职 |
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| **Ⅶ-3本专业辅导员的教学、科研情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Ⅷ 审核意见** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 院  系  意  见 | 院系负责人（签章）： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 单位学位评定委员会意见 | 单位学位评定委员会主席（签章）： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

附件2：

2018 年申请学士学位授权专业汇总表

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| 学校名称（公章） | | | 石河子大学 | | | 学士学位单位批准时间 | | | 1982年 | |
| 序号 | 申请专业情况 | | | | | | 申请专业所属相同二级学科类的  已有学士学位授权专业情况 | | | |
| 专业代码 | 专业名称 | | 授予学位门类 | 本科专业  批准时间 | | 专业  代码 | 专业名称 | | 学士学位授权批准时间 |
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